

**Intercollegiate Consortium for a Master's of Science in Nursing  
 Southeastern Louisiana University  
 College of Nursing and Health Sciences  
 School of Nursing**

**Communications Committee Meeting**

**MEETING MINUTES**

**DATE:** April 30, 2012

**PLACE:** Skype

**MEMBERS PRESENT:** Dr. Mary Burke      Dr. Tari Dilks      Dr. Denise Linton      Ms. Catherine Doyle

<b>AGENDA ITEM</b>	<b>ACTION/DISCUSSION</b>	<b>PLAN</b>
I. Designated Recorder	The meeting was called to order at 10:15am by Dr. Burke. Dr. Dilks served as the recorder	
II. Meeting minutes	Catherine Doyle moved to accept the minutes from 11/30/2011 and Dr Dilks seconded the motion.	
III. Old Business	<p><b>Brochures</b> - Dr. Burke stated that the brochures must have CCNE language added to them. This must also be added into all advertising media.</p> <p><b>Student handbook</b> – Dr. Burke reported that the suggested changes on pages 5, 33, and 36 have still not been made.</p> <p><b>Online Faculty Orientation</b> – Dr. Burke reported that the Graduate Coordinators are taking care of this and they will complete this task.</p> <p><b>Recruitment Events since November</b> – None that the committee members are aware of.</p>	<p>Dr. Burke will discuss with Dr. Sealey</p> <p>Dr. Burke will forward the changes that need to be made again and discuss it with Dr. Sealey.</p> <p>Dr. Burke will ask Dr. Sealey if she is aware of any that have occurred.</p>



V. Next meeting	<b>Fall 2012 - TBA</b>	
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Respectfully submitted by: Dr. Tari Dilks