Intercollegiate Consortium for a Master's of Science in Nursing Southeastern Louisiana University College of Nursing and Health Sciences School of Nursing

Communications Committee Meeting

MEETING MINUTES

DATE: April 30, 2012

PLACE: Skype

MEMBERS PRESENT: Dr. Mary Burke Dr. Tari Dilks Dr. Denise Linton Ms. Catherine Doyle

	AGENDA ITEM	ACTION/DISCUSSION	PLAN
I.	Designated Recorder	The meeting was called to order at 10:15am by Dr. Burke. Dr. Dilks served as the recorder	
II.	Meeting minutes	Catherine Doyle moved to accept the minutes from 11/30/2011 and Dr Dilks seconded the motion.	
III.	Old Business	Brochures - Dr. Burke stated that the brochures must have CCNE language added to them. This must also be added into all advertising media.	Dr. Burke will discuss with Dr. Sealey
		Student handbook – Dr. Burke reported that the suggested changes on pages 5, 33, and 36 have still not been made.	Dr. Burke will forward the changes that need to be made again and discuss it with Dr. Sealey.
		Online Faculty Orientation – Dr. Burke reported that the Graduate Coordinators are taking care of this and they will complete this task.	
		Recruitment Events since November – None that the committee members are aware of.	Dr. Burke will ask Dr. Sealey if she is aware of any that have occurred.

IV. New Business	ICMSN Poster – Dr. Burke reported that this has been revised to include the change to FNP and FMHNP foci, but may need additional revision relative to the CCNE language requirements.	Dr. Burke will review with Dr. Sealey.
	Website – Dr. Burke reported that we are awaiting final approval of the new curricula, and that the website will need revision once that is done. She additionally noted that the Nurse Ed track is on hold for the moment and all current students must finish up by Fall of 2014. We are awaiting clarification of the new curriculum related to the Nurse Ed track.	
	Possible upcoming recruiting events – Dr. Dilks reported that there will be another recruitment event at next year's American Psychiatric Association – La Chapter's meeting in August, 2012. The date should be finalized soon. She also suggested having a booth at LANP's Primary Care Conference in 2012. However, we are unsure about the availability of budgeted resources to accomplish this.	
	She also reported that the analysis of the 2010 LANP survey is completed and we may want to review the data related to where NPs in Louisiana are going for their education.	
	Student representative – It was noted that Ms Catherine Doyle is graduating this May and that we will need a new student member on this committee.	Dr. Burke will ask Dr Sealey for a recommendation for a new student member.

V. Next meeting	Fall 2012 - TBA	

Respectfully submitted by: Dr. Tari Dilks